



INTERNATIONAL CAREERS FESTIVAL
(ROME MODEL UNITED NATIONS, ROME BUSINESS GAME, ROME PRESS GAME,
INTERNATIONAL CAREERS COURSE)
TERMS AND CONDITIONS

Giovani nel Mondo, organizer of the International Careers Festival, selects the most deserving students to participate at the **International Careers Festival**. The festival's aim is to help students understand which path is most suited to their academic accomplishments and ambitions, pointing them in the proper direction to reach their professional objective.

The Festival

The event will consist of an alternative approach towards work, divided into 4 intense days of information/education, in which each participant can choose the appropriate course of action to propel themselves towards a successful career.

The participants have 4 major options from which to choose:

ROME MODEL UNITED NATIONS: for those interested in International Organizations/United Nations/Diplomacy (1500 places available);

ROME BUSINESS GAME: for those interested in the International Markets/Business/Marketing (300 places available);

ROME PRESS GAME: for those interested in International Communication/Journalism/Social Media (200 places available);

INTERNATIONAL CAREERS COURSE: for those interested in an orientation toward concrete job opportunities (500 places available).

FESTIVAL ON CRUISE - For this edition ICF offers a special further opportunity to follow a live training pre-conference course. This course will be held during a cruise on Costa Diadema. All the participants of ICF can join the Festival on Cruise by paying an additional fee, the cruise is optional.

Please, consider that there are a limited number of places for all four projects and for the Cruise. However, once you make a full/partial (at least 1st instalment) payment of the conference fee your participation will be guaranteed.



Please NOTE: You cannot reserve and participate in Festival on Cruise initiative, if you are located in, or a citizen or resident of a state, country, territory or other jurisdiction that is embargoed by the United States (including IRAN, SUDAN, SYRIA, CUBA, NORTH KOREA, THE CRIMEAN REGION)

All participants to the above projects have access also to a large exhibition area in which many international training/educational institutions will be present: the **International Careers Fair** – which will be open to the public throughout the 4 days of the festival.

These projects are organized by the no-profit association “Giovani nel Mondo”. Giovani nel Mondo is the only organism authorized to give info regarding the organization of the International Careers Festival and its programs.

The following deadlines and requirements apply for all four projects of the Festival, that is, the RomeMUN, Rome Business Game, Rome Press Game, and the International Careers Course as well as for the reservation of Accommodation and Festival on Cruise places:

December 21st 2020 - First deadline for applications and admission tests;

December 14th 2020 - Deadline for scholarship applications.

If there are free places after the first deadline, there will be a second deadline of **January 25th, 2020** for applications to the projects.

In case of Accommodation and Festival on Cruise reservation after December 21st 2019, please contact us directly by writing to info@internationalcareersfestival.org to learn about possible available places.

The selection procedures for the 4 courses are automatic.

As a first step, all candidates are required to fill out the application form online at <http://www.internationalcareersfestival.org/> and create their account in the server. Once created, candidates will find all info and indications on how to proceed with the selection process. The account creation is an essential requirement to proceed with the selection procedure. It is compulsory to select the project of interest (RomeMUN, Rome Business Game, Rome Press Game, International Career Course) in the application form.

The process of registration is different according to the country of study:

- 1) All candidates currently enrolled in a University based in Italy must become a member of



Giovani nel Mondo association by paying the annual membership fee of 15 euros and also demonstrate to have English proficiency of at least a B1 level to be admitted to RomeMUN 2020 or the Rome Business Game 2020 or the Rome Press Game 2020 or to the International Career Course 2020. To demonstrate their English skills, candidates can upload on the application form a copy of an English certificate or for all those who do not have a certificate it will be necessary to take an online English exam provided by the Giovani nel Mondo Partner Babbel. The test is accessible after the payment of the Membership fee of 15 euros. The test is an online English test managed by Babbel, on grammar, and reading comprehension. Each candidate will have maximum 30 minutes to perform the test. Only the first test performed will be considered valid. In case of technical problem while performing the test please write to info@internationalcareersfestival.org . Applicants are admitted if they pass the test with a minimum score of B1 (intermediate level). All candidates who perform the online English test receive an email with the score, in this case they need to upload a screenshot of the email with the result on the application portal. For any assistance, it is possible to send an email to info@internationalcareersfestival.org

For students enrolled at Universities and in High Schools within Italy, and for students enrolled abroad who want to take the English test in order to apply for a scholarship, it is possible to pay the membership fee of €15 in the following ways:

- Online with bank Transfer thanks to the online system SOFORT-available in the personal area on www.internationalcareersfestival.org
- Online with credit card through the portal www.internationalcareersfestival.org in the personal area.

WE STRONGLY SUGGEST TO USE ONE OF THE TWO AUTOMATIC SYSTEMS INDICATED ABOVE, IN CASE CANDIDATE HAS A PROBLEM IN PERFORMING THE PAYMENT ONLINE WITH CREDIT CARD OR WITH BANK TRANSFER THROUGH SOFORT SYSTEM PLEASE SEND AN EMAIL TO info@internationalcareersfestival.org and we will assist you

- As an alternative, it is possible to pay the fee in cash at the major Italian Universities by giving it to one of our many referent persons (for further info please send an email to info@internationalcareersfestival.org).

2) Candidates enrolled in University abroad within the Schengen area, in Europe, most of Eurasia, Pacific Asia, and the Americas, can directly register as paying participants or apply for the scholarship.

3) Candidates from shortlist-selected countries have to answer some questions and furnish some



documents in the dedicated area of their account before having access to the registration form or the English test.

To know more about scholarship procedure please visit the **SCHOLARSHIP SECTION**

Your participation is **NOT** confirmed until you fill the **REGISTRATION FORM** where you confirm your participation to the international career festival.

I. PARTICIPATION

After the application process, all the admitted delegates can decide to withdraw or decide to continue with the participation procedure. Are considered admitted delegates: those, enrolled in an high school or university based in Italy, who demonstrated to have an English level of B1 or upper.

Candidates enrolled in University abroad within the Schengen area, in Europe, most of Eurasia, Pacific Asia, and the Americas; Candidates from shortlist-selected countries, who have been considered **ELIGIBLE** by the Association after the evaluation of their answers and documents.

In order to confirm their participation, delegates have to log into their account and complete the registration form. Once the registration form is completed and submitted, the participation is confirmed and candidates commit themselves to fully pay the conference fee **even in the case of no participation**. The only exceptions are specified at point V of the terms and conditions.

a) Registration

After the submission of the registration forms candidates have to pay at least the first part of the conference fee within 7 days. In any case no later than 21th December 2019.

b) Delegations

Delegations have to be composed of a minimum of 6 delegates, and have to indicate a head delegate. The head delegate must always be able to keep in touch with his fellow delegates, both before and during the simulation days.



II. FEES

a) Conference fee for Rome Model United Nations, Rome Press Game, Rome Business Game and International Careers Course

The conference fee has to be paid by all delegates, with the exception of the scholarship winner or hosted participants, and covers: participation to the conference, didactic material for preparation, access to the online forum, three online meetings for a total of 9 hours, preparatory sessions in English, Participant's kit, Lunch during the days of the conference, certificate of attendance. **The conference fee is NOT refundable after December 21st 2019.**

b) Accommodation fee and other services

Through the registration portal it is possible to access the Travel & Accommodation section of the website where participants can opt for our affordable, affiliated accommodation.

The accommodation Rome package available this year and includes: accommodation in a double room in a 4-star category hotel, transfer from the hotel to the conference venues and vice versa, breakfasts, 24 hours staff assistance, VISA assistance if needed. **The accommodation is NOT refundable after December 21st 2019.**

III. SCHOLARSHIPS

a) Scholarship Application

Scholarship must be intended as follow:

TOTAL: a scholarship that covers conference fee and accommodation in a hotel or hostel selected by Giovani nel Mondo, breakfast and lunches. NO dinners are included.

PARTIAL: a scholarship that covers only conference fee.

SCHOLARSHIP **never** covers travel or VISA costs.

Giovani nel Mondo offers:

N. 150 TOTAL and PARTIAL scholarships available in order to facilitate the participation of students to RomeMUN 2019. All the scholarship applications must be submitted no later than December 14th 2019.

N. 30 TOTAL AND PARTIAL scholarships available in order to facilitate the participation of students to the Rome Business Game 2020. All the scholarship applications must be submitted no later than December 14th 2019.

N. 20 TOTAL AND PARTIAL scholarships available in order to facilitate the participation of



students to the Rome Press Game 2020. All the scholarship applications must be submitted no later than December 14th 2019.

N. 50 PARTIAL scholarships available in order to facilitate the participation of students to the International Career Course. All the scholarship applications must be submitted no later than December 14th 2019.

Candidates can access the scholarship applications, ONLY if they demonstrate to have a English proficiency level of C1 (advanced). They can upload a certificate of proficiency or doing an online English test as indicated in the application portal.

An Advisory Panel consisting of the Members of the Research Committee will assess candidates on academic merit. The assessment of your application will be based on the information in your scholarship application.

Selectors will analyse academic results and references, statements and other relevant information. Furthermore, applicants will be evaluated by their past international experiences, participation in NGOs, Youth Associations, Student Networks, etc., and on all the information they provide in the scholarship application form. The decision of the Research Committee is not open to appeal.

All candidates will be notified by email regarding the decision of the Research Committee, generally within January 2020.

B) Retention of the Scholarship

Scholarship awarded participants must complete the acceptance of the scholarship procedure NO LATER than 10 days after they receive the notification, via the link provided.

Scholarship winners must upload a proof of flight/train ticket reservation (and for the partial scholarship winners, the proof of accommodation reservations will do) no later than the deadline specified in the acceptance letter.

All Scholarship awarded participants, failing to meet these requirements, will forfeit their scholarship and will not be able to participate at the conference if they do not pay the conference fee

IV. PAYMENTS

For paying delegates at least the payment of the 1st instalment of the conference fee must be made no later than December 21st 2019.

The conference fee can be paid in the following ways:

Online with bank Transfer thanks to the online system SOFORT-available in the personal area on



www.internationalcareersfestival.org

Online with credit card through the portal www.internationalcareersfestival.org in the personal area.

WE STRONGLY SUGGEST TO USE ONE OF THE TWO AUTOMATIC SYSTEMS INDICATED ABOVE, IN CASE CANDIDATE HAS A PROBLEM IN PERFORMING THE PAYMENT ONLINE WITH CREDIT CARD OR WITH BANK TRANSFER THROUGH SOFORT SYSTEM

PLEASE SEND AN EMAIL TO info@internationalcareersfestival.org and we will assist you

For all those paying with a credit card please add there is a transaction cost automatically added by the system.

After December 21st 2019 the conference fee of registered candidates have to be fully paid, even in the case you are not participating.

All fees (including conference fee, accommodation fee, festival on cruise fee) are **NOT refundable after December 21st 2019**, regardless if you are registered before or after December 21st. The only exceptions are those indicated in point V.

V. REFUNDS

ALL THE FEES ARE NOT REFUNDABLE.

The only exceptions are the following:

Candidates announcing the withdrawal of their participation no later than December 21st 2019 (both for the conference and accommodation);

GNM NEVER GIVES A REIMBURSEMENT IN CASE OF VISA REFUSAL

VI. ASSIGNMENT

a) RomeMUN

Assignments for all participants are made on a first-come first-served basis. After the reception of the conference fee or the scholarship confirmation, participants can access the assignment section of their account, where they may proceed to select the committee and country they wish to represent at RomeMUN 2020.

Candidates selecting the Security Council committee will have to upload an english resume in order to see their assignment approved. The assignment will remain in standby until the validation of the documents by the Scientific Committee.

b) Rome Press Game



Translators will be required to upload a certificate of knowledge of the language in which they wish to translate or the copy of their passport if mother tongue. The assignment will remain in standby until the validation of the documents by the Scientific Committee.

c) Rome Business Game

Group assignments will be organized by tutors during the preparation games. Groups will be shifted and re-organized during the days of the conference.

VII. ONLINE FORUM

All participants have to register at the online forums dedicated to RomeMUN, Rome Press Game, Rome Business Game and International Careers Course.

VI. CODE OF CONDUCT

Formal dress is required for all participants.

During the preparation phase, and during the days of the simulation, all candidates pledge to:

1. To refrain from conduct which may be considered offensive or aggressive towards anyone.
2. To avoid taking action which can affect their safety or the safety of others.
3. To avoid doing anything that could adversely affect the reputation of *Giovani nel Mondo*

The Secretariats reserve the right to expel participants from the International Careers Festival events for serious violations of the code of conduct. They reserve the right to inform the Universities and Associations, to which the candidate belongs, of all inappropriate behaviour.

VIII. Liability Note

By signing the registration form candidates fully and forever waive and release any and all rights and claims for any injuries and damages, including but not limited to demands or actions for negligence, premises liability, emotional injury, intentional conduct, resulting in unintended injury or damage tort claims, any other actions or demands of whatsoever nature, to the fullest extent permitted by law.



VIV. Data Policy

Giovani nel Mondo Association (GnM) takes individuals personal integrity very seriously and we have a strong focus on protecting the data that we process about you so that you can feel safe with how we handle the information. It is therefore GnM's ambition to be transparent about how we process personal data and why we do it.

We ask your personal data, including Name/ Last Name/ Gender/ Date of birth/ Personal fiscal code/ Mother country/ City of birth/ Country of residence/ Address/ Mobile phone/ Skype/ Country of study/ University. These data are used ONLY for information related to the International Careers Festival (ICF), therefore can be used to contact you directly via skype/whatsapp/mobile/email/newsletter/social media in order to give further information regarding the ICF. If you refuse to indicate the above mentioned information, the registration to the ICF can not be submitted. Therefore, the general treatment of personal data is mandatory to apply for our event and to get information about the ICF. Also, as an option, you can choose to leave the data for the use of third parties, in this case your data will be shared with some of the institutional partners or other entities Giovani nel Mondo collaborates with.

We must process personal data in our daily operations in order to function as an association and we ensure you that the processing is in line with prevailing data protection legislations as well as internal guidelines and routines. Personal data processed at the GnM Association is confidential as it is not subject to public documentation under the Italian administrative law and are therefore not subject to public access and disclosed to any parties outside of GnM, unless the association is required to disclose such information by law or pursuant to other requirements in carrying out GnM's educational activities.

If you have any questions relating the processing or personal data at the GnM Association, please contact the referent person Daniela Conte at executivedirector@internationalcareersfestival.org and we will get back to you as soon as we can.